

**BRITISH NATURALISTS' ASSOCIATION (BNA)**  
**ANNUAL GENERAL MEETING**  
**on Saturday 15<sup>th</sup> October 2022 at 2.15pm**  
**PROXY VOTING FORM**

I, \_\_\_\_\_

of (address) \_\_\_\_\_

\_\_\_\_\_

being a member of BNA entitled to vote at the AGM (see below) hereby appoint the Chairman of the AGM or

\_\_\_\_\_

Of (address): \_\_\_\_\_

\_\_\_\_\_

as my proxy to attend, speak and vote on my behalf at the Annual General Meeting of BNA to be held on Saturday 15<sup>th</sup> October 2022 at 2.15pm and at any adjournment thereof

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022

Signed: \_\_\_\_\_

In order to be valid this form must be either scanned and emailed to [chairman@bna-naturalists.org](mailto:chairman@bna-naturalists.org) to be received no later than 2.15pm on Thursday 13<sup>th</sup> October 2022 (48 hours before the meeting) or posted to BNA AGM, 5 Plover Croft, Thorpe Hesley, Rotherham, S61 2TY to be received no later than 2.15pm on Thursday 13<sup>th</sup> October 2022 (48 hours before the meeting).

**Unless otherwise instructed herewith, the proxy will vote to abstain.**

Kindly indicate your voting preference by inserting an x in the appropriate box:

**Agenda item no.**

3. Minutes of 116<sup>th</sup> AGM

**Ordinary resolution:** To agree the minutes of the 116<sup>th</sup> AGM as a fair and reasonable record.

For  Against  Abstain

5. Consideration of the report of Council of Management and accounts for the year ended 30 September 2021

**Ordinary resolution:** To receive the report of the Council of Management and accounts for the year ended 30 September 2021

For  Against  Abstain

6. Independent Examiner's Report to the Council of Management for the year ended 30 September 2021

**Ordinary resolution:** To receive the Independent Examiner's Report to the Council of Management for the year ended 30 September 2021

For  Against  Abstain

#### 7. Election of Council members

**Ordinary resolution:** To elect to the Council of Management all those retiring members of the Council of Management who have offered themselves for election and such others (if any) who may be eligible and have been proposed for election under Article 37 and expressed their willingness to be elected.

For  Against  Abstain

#### 8. Appointment and remuneration of Independent Examiner

**Ordinary resolution:** To leave the decision as to appointment and remuneration of the Independent Examiner to Council.

For  Against  Abstain

### Proxy Form Instructions

1. The following members are entitled to vote at the AGM: paid up Ordinary Members, paid up Family Members who are at least 18, Honorary Members, Student Members, Life Members, Associate Members, Registered Members, Fellows, and Fellows (honoris causa). (Youth Members and Corporate Members are not so qualified).
2. As a member of BNA entitled to vote at the AGM you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and to vote at a general meeting of the Association, and a proxy does not need to be a Member of BNA. However, you are encouraged to appoint the "Chairman of the AGM" as your proxy to vote on your behalf. You can only appoint a proxy using the procedures set out in these instructions. If you are attending the AGM in person or virtually there is no need to complete a Proxy Form.
3. To direct your proxy how to vote on the resolutions follow the instructions on the Proxy Voting Form. If no voting intention is given, your proxy will abstain from voting.
4. To appoint a proxy this form must be:
  - 4.1. completed and signed by you or someone on your behalf; and either
  - 4.2. scanned and emailed to [chairman@bna-naturalists.org](mailto:chairman@bna-naturalists.org) (**note your handwritten signature or the signature of the person executing this notice on your behalf MUST appear in the scanned document**), to be received at the email address of [chairman@bna-naturalists.org](mailto:chairman@bna-naturalists.org) not later than 2.15pm on Thursday 13<sup>th</sup> October 2022
  - 4.3. received by post at BNA AGM, 5 Plover Croft, Thorpe Hesley, Rotherham, S61 2TY not later than 2.15pm on Thursday 13<sup>th</sup> October 2022
5. Any power of attorney or any other authority under which this Proxy Form is signed (or a duly certified copy of such power or authority) must be included with the Proxy Form.
6. If you submit more than one valid proxy appointment, the appointment received last before the deadline for receipt of proxies will take precedence.
7. An appointment under a proxy notice may be revoked by delivering to the Association (by scanning and emailing to [chairman@bna-naturalists.org](mailto:chairman@bna-naturalists.org)) or by posting to BNA AGM, 5 Plover Croft, Thorpe Hesley, Rotherham, S61 2TY a notice in writing given by or on behalf of the person by whom or on whose behalf the proxy notice was given.
8. A notice revoking the proxy appointment only takes effect if it is delivered before the start of the meeting or adjourned meeting to which it relates.
9. If a proxy notice is not executed by the person appointing the proxy, it must be accompanied by written evidence of the authority of the person who executed it to execute it on the appointer's behalf.

Should you have any questions regarding your proxy appointment, please email your question to [chairman@bna-naturalists.org](mailto:chairman@bna-naturalists.org)

The address of the registered office of the Association is 27 Old Gloucester Street, London, England, WC1N 3AX.

British Naturalists' Association is a registered charity (No. 296551) and a company limited by guarantee (No. 2119195) registered in England and Wales.